

GRANTS FOR BASIC RESEARCH, March 1959

DEPARTMENT OF DEFENSE  
Washington 25, D. C.

Public Law 85-934 authorizes the Department of Defense, where it is deemed to be in furtherance of its objectives, to make grants to non-profit institutions of higher education and to non-profit organizations whose primary purpose is the conduct of scientific research.

Mindful that this Act was in large part a product of the vision of American scientists and the National Science Foundation, the Department of Defense has attempted to establish policies for the planning and administration of its basic research program which are consistent with its responsibilities as a member of our national scientific community and as an agency entrusted with the stewardship of public funds.

The Department of Defense's approach to the administration of grants for basic research rests on the belief that institutions and scientists alike wish to share, with the Department of Defense, responsibility for the administrative, financial, and scientific integrity of the program. It is the purpose of the information contained herein to encourage an informed cooperation based on this principle.

This guide is concerned with general information regarding grants for the support of basic research.

SECRETARY OF DEFENSE

CONTENTS

I. SUBMISSION OF BASIC RESEARCH PROPOSALS FOR GRANTS

	<u>Page</u>
General . . . . .	1
Who May Submit . . . . .	1
When to Submit . . . . .	1
Where to Submit . . . . .	2
What to Submit . . . . .	2
Name and Address of Institution . . . . .	2
Title of Proposed Research . . . . .	2
Desired Starting Date of the Research . . . . .	2
Time Period for Which Support is Requested . . . . .	2
Description of Proposed Research . . . . .	3
Facilities . . . . .	3
Personnel . . . . .	3
Budget . . . . .	4
Salaries . . . . .	4
Permanent Equipment . . . . .	5
Expendable Equipment and Supplies . . . . .	5
Travel . . . . .	5
Publication Costs . . . . .	5
Other Direct Costs . . . . .	5
Indirect Costs . . . . .	5
Total . . . . .	6
Other Sponsors . . . . .	6
Approval . . . . .	6
Requests for Continued Support . . . . .	6

CONTENTS (Cont'd)

II. ADMINISTRATION OF RESEARCH GRANTS	
	<u>Page</u>
General . . . . .	7
Grant Agreement . . . . .	7
Grant Period . . . . .	8
Grant Payments . . . . .	8
Adherence to Original Budget Estimates . . . . .	9
Grant Reports . . . . .	9
Technical Reports . . . . .	9
Fiscal Reports . . . . .	10
Equipment . . . . .	10
Security . . . . .	10
Patents . . . . .	10
Acknowledgment . . . . .	11
Revocation of Grants . . . . .	11
Transfer of Grants to Other Institutions . . . . .	12
Grants for Continued Support . . . . .	12
Accounting Procedure . . . . .	12
Attachment I - Copy of Typical Grant Instrument	
Attachment II - Copy of Typical Final Fiscal Report	